

# UTICA PARKS AND RECREATION

## BOARD MEETING

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Date: Tuesday, Nov 11<sup>th</sup> 2025

Time: 7:03 pm

Meeting called to order by: Mat Volzke

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President called Open Meeting Act is located at the entrance of the auditorium.

### ROLE CALL, IN ATTENDANCE

Mat Volzke, Alicia Rathje, Erica Smith

### APPROVAL OF MINUTES

The meeting minutes from the previous meeting (October 21<sup>st</sup> ) were read.

Motion to approve by: Volzke Seconded by: Smith

Smith	Volzke	Rathje
Y	Y	Y

### APPROVAL OF AGENDA

The agenda for today's meeting is read.

Motion to approve by: Smith Seconded by: Rathje

Smith	Volzke	Rathje
Y	Y	Y

### REPORTS

Receive Reports

- Village Report
  - spending process is being revamped – more information to come
  - Each Village group will receive training for updating their portion of the village website.
  - Parks and Rec will have up to \$500 discretionary funds from the Parks and Recreation account to use toward events.
  - Mackenzie Parr will be less involved in the Parks and Recreation email account, so we will need to keep a close eye on it, and watch out for scams/phishing.

## **PUBLIC COMMENTS**

- Public Comments – None

## **OLD BUSINESS**

### **COMMUNITY FOUNDATION PROJECT**

Poet grant not available. Waiting for a new grant. Exploring other options.

No Vote needed

Motion to approve by: \_\_ Seconded by: \_\_

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **CONCESSION STAND/RESTROOM**

No New information – Waiting for Eric Peeks to give possible estimate/quote. H.Jensen /J.Koski might be able to provide some advice/guidance on how to move forward. Does this need a project manager (suggestion made for Jensen Park Construction in Lincoln – might be able to build at a reasonable price)

No vote needed

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **GRANTS**

No new updates on Tree Grants

No Vote Needed

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **LOGO**

Waiting on Bronson Images. Alicia will now periodically follow up with Bronson Images

No Vote Needed

No vote needed

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **POOL**

Is there anything we can do to improve access to the restrooms? There is money set aside for re-engineering, but we will pause until the fate of the existing pool is decided.

Pool Scan – several areas identified as potential areas that are leaking. Scan person recommended that we contact a pool engineer for next step. The Engineer will help identify the source of the leak.

Epoxy – approved by Village and will be applied by Village Maintenance

Awnings – Discussed desire/need

Pool Scan – Pressure test coming this month (Nov/Dec 25)

Should we Re-Visit the previous board plans? Are the existing plans ADA Compliant?

New Filters coming

Nothing to vote on

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **PARK FUN DAY 2026**

Tabled this discussion – are there other organizations that are planning or wanting to plan the Utica Days Festival for 2026? It was mentioned during this meeting that someone thought other groups were going to take the helm of Utica Days 2026.

No Vote Needed

Motion to approve by:\_\_\_ Seconded by:\_\_\_

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **BUDGETS**

Can Rita provide budget statements every quarter?

No Vote Needed

Motion to approve by:\_\_\_ Seconded by:\_\_\_

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **NEW BUSINESS**

### **VILLAGE BOARD REPORT**

Nothing New

No vote needed

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<b>Smith</b>	<b>Volzke</b>	<b>Rathje</b>
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### **NEW EVENTS/FUNDRAISERS**

Nothing new added

Motion to approve by: \_\_ Seconded by: \_\_

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**Smith**

**Volzke**

**Rathje**

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## **PARK AND REC WEBSITE**

Park and Rec board is still requesting training to access and update Village Website for Park and Recreation Content

No Vote Needed

Motion to approve by: \_\_ Seconded by: \_\_

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**Smith**

**Volzke**

**Rathje**

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## **NEXT MEETING**

January 13<sup>th</sup> 2026 – Break for end of year holidays

Motion to approve by: Rathje Seconded by: Smith

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**Smith**

**Volzke**

**Rathje**

Y

Y

Y

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Motion to adjourn was made by Rathje at 8:07 pm, Seconded by: Smith

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**Smith**

**Volzke**

**Rathje**

Y

Y

Y

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